



*Delivering Excellence Every Day*

**MIAMI-DADE COUNTY  
DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES**

**REQUIREMENTS WHEN SUBMITTING A BOND FOR SUBDIVISION  
IMPROVEMENTS**

1. ESTIMATE OF IMPROVEMENTS APPROVED BY MOHAMMED MANSURI (305) 375-2707
2. AGREEMENT FOR CONSTRUCTION AND MAINTENANCE OF SUBDIVISION IMPROVEMENTS FULLY EXECUTED BY LAND OWNER AS PER OPINION OF TITLE
3. COLLATERAL (LETTER OF CREDIT OR A CASHIER'S CHECK ACCOMPANIED BY A W-9 FORM) CASHIER'S CHECK MADE PAYABLE TO **MIAMI-DADE COUNTY**
4. OPINION OF TITLE (FOR LIMITED LIABILITY COMPANY, LIMITED PARTNERSHIP OR JOINT VENTURE MUST INDICATE WHO CAN EXECUTE THE AGREEMENT ON BEHALF OF ENTITY)
5. COPY OF FINAL PLAT AS REQUIRED ON THE AGREEMENT FOR CONSTRUCTION OF SUBDIVISION IMPROVEMENTS
6. PURSUANT TO IMPLEMENTATION ORDER 4-111, THE FOLLOWING FEES APPLY:  
(Cashier's Check or Money Order only made payable to Miami-Dade County)

1. INITIAL SUBMITTAL AND REVIEW OF AGREEMENT AND LETTER OF CREDIT AND ASSOCIATED DOCUMENTS	\$400.00
2. REVIEW OF CORRECTED BONDING DOCUMENTATION	\$300.00
3. ADMINISTRATIVE REVIEW FEE FOR CHANGE OF OWNER AND EXCHANGE OF COLLATERAL	\$300.00
4. ADMINISTRATIVE REVIEW FEE FOR EXCHANGE OF COLLATERAL WITH SAME OWNER	\$300.00
5. INSPECTION FEE FOR REDUCTION OR RELEASE OF BOND (REQUIRED FOR EACH INSPECTION)	\$200.00
6. ADMINISTRATIVE FEE FOR REDUCTION OR RELEASE OF BOND	\$100.00

**PLEASE NOTE**

ANY CHANGES OF THE PLAT NAME AND/OR OWNERSHIP CHANGE WILL ADVERSELY IMPACT THE INITIAL APPROVAL OF THE BOND, POTENTIALLY CAUSING THE PLAT TO MISS A PROJECTED BOARD OF COUNTY COMMISSIONERS MEETING. CHANGES AFTER THE BOARD OF COUNTY COMMISSIONERS HAS APPROVED THE PLAT WILL REQUIRE RE-EXECUTION OF THE ORIGINAL BOND DOCUMENTS, THEREBY, DELAYING THE RECORDATION OF SAID PLAT IN THE PUBLIC RECORDS OF MIAMI-DADE COUNTY.

PLEASE REFER TO THE "COUNTY COMMISSIONERS AGENDA DEADLINES" AND "NOTICE TO SURVEYORS AND DEVELOPERS", POSTED ON THE PUBLIC WORKS/LAND DEVELOPMENT WEBSITE FOR **SUBMITTAL AND APPROVAL REQUIREMENTS.**

<http://www.miamidade.gov/zoning/bond-information.asp>

Revised 10/1/2016